

PEER TUTORING INFORMATION

HOW TO GET A TUTOR:

1. Pick up a TUTOR REQUEST FORM from the main office, the tutoring office, your teacher, or your counselor.
2. Fill out the top part of the form.
3. Return your completed form to the main office, the tutoring office, your teacher, or your counselor.
4. The tutoring coordinator will contact you when a tutor has been found for you. Sometimes the process takes a while, but if you haven't heard anything after a week, stop by the tutoring office (across from the faculty lounge) to check.

ABOUT TUTORS:

1. All tutors are teacher recommended.
2. Tutoring is voluntary. If you are asked to tutor, you may decline; however, it is an honor, you are helping a peer, and there are perks to tutoring.
3. Tutors are eligible for service credits (NHS, Junior ACTS, etc.).

HOW TUTORING WORKS:

1. Tutoring students meet one day a week during their study hall in Room 213 or two days a week in another classroom during their TDT.
2. All tutoring rooms are teacher supervised.
3. All school and class rules apply to tutoring sessions. That means that students must be on time and attend all scheduled sessions just like any other class.
4. Tutoring occurs from one grading period to the next (approximately four weeks). The tutoring coordinator will talk with the tutor and tutee at that time to discuss whether tutoring will continue or end. Any student may end tutoring at any time but only after talking with the coordinator.