



PROVIDENCE CATHOLIC HIGH SCHOOL

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MR. DONALD SEBESTYEN, PRINCIPAL

July 9, 2008

Dear PCHS Parents:

Beginning on August 8th, 2008 we are implementing a new messaging service. This new service is called *Connect-ED* and will enable us to personally communicate with parents about emergency situations, school events and important issues impacting your child. It will allow us to send personalized voice messages to your family's home, work or cell phones, e-mail communications, and even text messages. We will be able to reach all families within minutes.

I plan to send our first school-wide message on August 8th, 2008. In preparation for this message, please note these important call delivery notes:

1. *When a call comes from the school, your caller ID will display the school phone number.*
2. *When listening to a message, please be aware that background noise will cause the system to stop and start. It is carefully calibrated to determine whether a person or an answering machine/voicemail has been reached, and background noise may affect the delivery. If possible, move to a quiet area, or press the "mute" button on your phone.*
3. *If you missed any part of a message, please stay on the line and press the star key (*) on your phone to hear the entire message again.*

Additionally, it is important that Providence Catholic High School has all of your correct telephone numbers and e-mail addresses so that you will not miss out on any important communications. Please help us ensure we have your current information, and indicate on the enclosed form what data you want included in our database. **Please be aware that the *Connect-ED* service cannot dial an extension, so be sure the numbers you include are direct lines.** Also, we recommend that high school and middle school attendance messages be routed to a number other than the home telephone number.

Please return the enclosed completed form no later than August 1st, and be assured that all personal information will be maintained in the strictest confidence. **Please remember: NO FAXED copies will be allowed.** For more information, go to www.providencecatholic.org and click on *Connect-ED*.

It is an honor to serve you and your student here at Providence Catholic High School. We look forward to connecting with you more effectively in the very near future.

Sincerely,

Don Sebestyen
Principal

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