

**APPLICATION TRACKING SLIP**

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

NAME OF COLLEGE or SCHOLARSHIP: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

TYPE OF APPLICATION (check one): \_\_\_\_\_ PAPER \_\_\_\_\_ ON-LINE \_\_\_\_\_ COMMON APP

**HAVE YOU INCLUDED:** (check all that apply)

- \_\_\_\_\_ Envelope – addressed to college or scholarship with your return address
- \_\_\_\_\_ Correct postage - (2) .44 cent stamps for #10 business envelope  
(3) .44 cent stamps for 9x12 or 10x13 manilla envelope
- \_\_\_\_\_ Your signature (if required)
- \_\_\_\_\_ Parent's signature (if required)
- Application fee (check one):  
     \_\_\_\_\_ (enclosed) \_\_\_\_\_ (pd. online)  
     \_\_\_\_\_ (not required)
- \_\_\_\_\_ Essay (if required)
- \_\_\_\_\_ Letter of recommendation (if required)
- \_\_\_\_\_ Counselor recommendation or verification (if required)

<p><b>FOR OFFICE USE</b></p> <p>DATE PROCESSED: _____          (check all that apply)</p> <p>MAILED: _____</p> <p>GAVE TO STUDENT IN          SEALED ENVELOPE: _____</p> <p>MID-YEAR REPORT: _____</p>
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