



# Money Turn-In Form

Use the form below to list the number of raffle tickets and the amount of money that you are turning in today for the Harvest Drive. This form should **ONLY** be used when making a “return” on the designated Money Turn-In Days. There is also a section below to include any checks/cash for patrons who purchased an E-Directory ad listing and provided you with the ad contract and money. Please include the ad contract with this form and place in your student envelope.

**IMPORTANT: DO NOT LIST ANY MONEY THAT WAS RECEIVED ONLINE, THRU THE MAIL OR MONEY THAT YOU ANTICIPATE RECEIVING. LIST ONLY MONEY (CASH/CHECKS) THAT YOU HAVE IN YOUR POSSESSION TODAY!**

Today’s Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Class year: \_\_\_\_\_

Student ID # (if known): \_\_\_\_\_

PCHS Siblings? Yes No

List PCHS Siblings (if applicable): \_\_\_\_\_

RAFFLE TICKET SALES	EXAMPLE	TOTAL
What is the <b>Total Number of Raffle Tickets</b> you are turning in today?	15	TICKETS
What is the <b>Total Amount of Money</b> that you are turning in for raffle tickets today?	\$150.00	\$

**Do you have an ad contract and money for an E-Directory advertisement listing?** If so, use the space below to write/type the patron’s name/business, check # (if applicable) and the total dollar amount of the ad(s). Place an “X” under the appropriate ad level (Platinum, Gold, Bronze) and if the patron paid with cash.

E-DIRECTORY AD LISTING (PATRON NAME/BUSINESS)	\$500 PLATINUM	\$300 GOLD	\$100 BRONZE	CASH	CHECK #	TOTAL \$
1.						
2.						
3.						
4.						
5.						

AD TOTAL \$: \$ \_\_\_\_\_

**GRAND TOTAL \$**

Combine the **Total Amount** of cash/checks that you are turning in today (include money from ad listings (if applicable) and raffle ticket sales). \$ \_\_\_\_\_