|  |  |
| --- | --- |
|  \\ADVANCE1\shared work\Jamie's Documents\Harvest Drive 2013\Logos\HD_Logo_color_no_year.jpg | ***Money Turn-In Form*** |

Use the form below to list the number of raffle tickets and the amount of money that you are turning in today for the Harvest Drive. This form should **ONLY** be used when making a “return” on the designated Money Turn-In Days. There is also a section below to include any checks/cash for patrons who purchased an E-Directory ad listing and provided you with the ad contract and money. Please include the ad contract with this form and place in your student envelope.

**IMPORTANT: DO NOT LIST ANY MONEY THAT WAS RECEIVED ONLINE, THRU THE MAIL OR MONEY THAT YOU ANTICIPATE RECEIVING. LIST ONLY MONEY (CASH/CHECKS) THAT YOU HAVE IN YOUR POSSESSION TODAY! CHECKS PREFERABLE!**

|  |  |  |
| --- | --- | --- |
| Today’s Date: |  |  |
| Student Name: |  | Class year: |  |
| Student ID # (if known):  |  | PCHS Siblings?  | Yes | No |
| List PCHS Siblings (if applicable):  |  |

|  |  |  |
| --- | --- | --- |
| **RAFFLE TICKET SALES** | **EXAMPLE**  | **TOTAL** |
| What is the **Total Number of Raffle Tickets** you are turning in today? | **15** | **TICKETS** |
| What is the **Total Amount of Money** that you are turning in for raffle tickets today? | **$150.00** | **$** |

|  |
| --- |
| **Do you have an ad contract and money for an E-Directory advertisement listing?** If so, use the space below to write/type the patron’s name/business, check # (if applicable) and the total dollar amount of the ad(s). Place an “X” under the appropriate ad level (Platinum, Gold, Bronze) and if the patron paid with cash. |
| **E-DIRECTORY AD LISTING (PATRON NAME/BUSINESS)** | **$500PLATINUM** | **$300GOLD** | **$100BRONZE** | **CASH** | **CHECK #** | **TOTAL $** |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |
|  | **AD TOTAL $:** | **$** |

|  |  |
| --- | --- |
|  | **GRAND TOTAL $** |
| Combine the **Total Amount** of cash/checks that you are turning in today (include money from ad listings (if applicable) and raffle ticket sales). | **$** |