



# Money Turn-In Form

Use the form below to list the number of raffle tickets and the amount of money that you are turning in today for the Harvest Drive. This form should **ONLY** be used when making a "return" on the designated Money Turn-In Days. There is also a section below to include any checks/cash for patrons who purchased an E-Directory ad listing and provided you with the ad contract and money. Please include the ad contract with this form and place it in your student envelope.

**IMPORTANT: DO NOT LIST ANY MONEY THAT WAS RECEIVED ONLINE, THRU THE MAIL, OR MONEY THAT YOU ANTICIPATE RECEIVING. LIST ONLY MONEY (CASH/CHECKS) THAT YOU HAVE IN YOUR POSSESSION TODAY! CHECKS PREFERABLE!**

Today's Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Class year: \_\_\_\_\_

Student ID # (if known): \_\_\_\_\_

PCHS Siblings?      Yes      No

List PCHS Siblings (if applicable): \_\_\_\_\_

| RAFFLE TICKET SALES                                                                        | EXAMPLE  | TOTAL   |
|--------------------------------------------------------------------------------------------|----------|---------|
| What is the <b>Total Number of Raffle Tickets</b> you are turning in today?                | 15       | TICKETS |
| What is the <b>Total Amount of Money</b> that you are turning in for raffle tickets today? | \$150.00 | \$      |

**Do you have an ad contract and money for an E-Directory advertisement listing?** If so, use the space below to write/type the patron's name/business, check # (if applicable), and the total dollar amount of the ad(s). Place an "X" under the appropriate ad level (Platinum, Gold, Bronze) and if the patron paid with cash.

| E-DIRECTORY AD LISTING (PATRON NAME/BUSINESS) | \$500 PLATINUM | \$300 GOLD | \$100 BRONZE | CASH | CHECK # | TOTAL \$ |
|-----------------------------------------------|----------------|------------|--------------|------|---------|----------|
| 1.                                            |                |            |              |      |         |          |
| 2.                                            |                |            |              |      |         |          |
| 3.                                            |                |            |              |      |         |          |
| 4.                                            |                |            |              |      |         |          |
| 5.                                            |                |            |              |      |         |          |

AD TOTAL \$: \$ \_\_\_\_\_

**GRAND TOTAL \$**

Combine the **Total Amount** of cash/checks that you are turning in today (include money from ad listings (if applicable) and raffle ticket sales). \$ \_\_\_\_\_