Install the BLC PRINTER on Student Laptops

| YOU MUST BE ON CAMPUS & CONNECTED TO CELTICNET to install the printer drivers on your laptop. Go to our website and click on <i>Current Students</i> . Then click on <i>BLC Printing</i> . | Current StudentsMicrosoft365 LogineCampus Bookstore Login (via ClevAleks logineCampus Textbook GuidesACT.S HowIXL LoginBLC PrintingLunch Menu16 Uor pageNavianceBell ScheduleProviscope NewspaperCalendarSemester Grade CalculatorClever LoginStudent HandbookClubs & ActivitiesStudentPlus |
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| Follow directions on screen: Click the green <i>Download</i> button. When asked, "Do you want to allow this app to make changes to your device?", say <i>YES</i> ! | Set up printing for Windows |
| The file will download and be saved in your Downloads folder. To access it, click on the downloads arrow in the upper right. The <i>pc-moblity-printer-setup</i> file should be at the top od the list. Click on it to begin the install. | A ALEKS - Tin X G What does X + X Recent Downloads pc-mobility-print-printer- setup-1.0.250[10.1.2.29].exe 2.3 MB • Done 2 Lab Report Template.pdf 191 KB • 22 hours ago Show all downloads |
| Choose English as a language and click OK . | Select Setup Language × Select the language to use during the installation: English OK Cancel |
| Choose <i>I accept the agreement</i> and click <i>Next</i> | Setup - Mobility Print Printer |

| It will take a few seconds and then you will see the | Setup - Mobility Print Printer Printer selection |
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| Click on it and then click <i>Next</i> to continue. | Select the printer you want to add to it indows: |
| | Mobility Print Printer by PaperCut |
| | |
| You'll then be prompted to enter your username and password in the lines provided. | Setup - Mobility Initial Printer Vour network login The login details provided by your organisation |
| In this case, your username is NOT your password! | Enter your username and the password below: Username: |
| For example, I am John Smith, I will enter | Password: |
| Jsmith28 (NOT jsmith28@pchsstudent.org) And then my hashtag password 1287334#Rm | |
| | Michillty Print Printer by PaperCut |
| You'll now get the completion dialog box. | Setup - Mobility Print Printer Completing the Mobility Print Printer Setup Wizard |
| Choose <i>Finish.</i> | Setup has finished installing Mobility Print Printer on your computer. Click Finish to exit Setup. |
| | Finish |

PRINTING TO THE BLC PRINTER FROM YOUR LAPTOP

| The document will not print until you scan your Student ID | |
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| at the printer and the | elease the print job. |
| At the printer, tap <i>ID Number</i> on the screen. | PeperCut/MF ⁴ Wexame To contrue, select a login method descent |
| You should see this screen, where the ID box is empty. | PaperCut MF [*] Prosect ontol your10 minuter |
| Scan your school ID's barcode using the scanner shown here. | |
| You will now see the screen with the print job(s) that you sent to the copier. Check the checkbox for the print job(s) to print. Then go to the bottom right and tap the <i>Print</i> button. The documents will print. | Paper Cut MF ² Contas E |
| LAST IMPORTANT STEP! Log out of the copier by clicking the <i>Exit Door</i> button so the next person can print his/her documents. | |