Theater Club rules and code of conduct

This document contains the rules and code of conduct for the theater program. Please read this document closely, and sign the last page in order to participate in the program moving forward.

- The basic schedule is on our Teacher Plus page and in handout form. Any updates or changes to the rehearsal schedule will be made by the Friday prior to the next of the week of rehearsal.
    - Please be aware that cast practices occur Tuesday, Wednesday and Thursday until Tech week in which you will be called every day of the week. The pit will rehearse every Thursday from 3:15-5:15 in the Music Room #229 unless otherwise noted.
    - The schedule will include all three areas of theatre and practice/build times and locations.
    - It is incredibly important that every student/parent has access because students are held accountable for anything sent through email, Teacher Plus, or the remind app.

- Also, we will be monitoring your grades regularly.
    - Dr. Eckert will be notified of any students who have failing grades.
        - Due to our schedule, students who are struggling are required to attend homework lab unless a student is involved in driver's ed.
        - He or she will need to attend homework lab for an hour Monday-Thursday of the following week before going to one of the theatre area meetings.
        - If homework lab is missed on any of the four required days, the student will not be eligible to participate in practice, and the days missed will be considered unexcused.

- Mrs. Baldys and Mrs. Pierce are our production managers, Mrs. Waldron our music director, Mrs. Knezz our choreographer. Our scenic designer is _____.

- We are members of the International Thespians Club. This year's officers are:

    Celine Stroup, President
    Jessica Baldys, Vice President
    Claire Diamond, Secretary
    Will Karabel, Treasurer
    Brad Baldys, Clerk

- In addition, the theater club will practice "Truth, Unity, and Love," the Augustinian values, by beginning every practice with a prayer lead by our chaplain, Celine Stroup.

- Excused absences:
    - Illness related absence **(not in school for at least part of the day)**
    - Doctors appointment-note required
    - Death or family emergency-**parental confirmation through voicemail (815.717.3321)**
    - Extracurricular activities and conflicts listed on the conflict sheet
    - Students who need after school assistance with **teacher** (email confirmation from teacher required)

- Unexcused absences:
    - Any absence that occurs from any circumstance not listed above will result in an unexcused absence. After three unexcused absences, disciplinary action will occur.
    - Attendance will be taken promptly at the start time which will be located on the daily schedules.

- Once a student arrives at practice, he or she cannot leave unless given permission from an adult team member. **If we cannot find you, we will immediately call your parent/guardian**.
- All of these rules are for your safety. We want to make sure that in case of an emergency we know where students are at all times.

- Personal items: All cell phones will be collected at the beginning of each practice/build.
- Students will be able to use cell phones during break (halfway through practice/build).
- Regarding all other personal items, please make sure you are not bringing anything of value to practice, and please make sure that you have all your belongings **(especially homework)** before you leave.

- Conduct: Students must adhere to the Providence Catholic High School Code of Conduct and Theatre Addendum to the PCHS Code at all times. Any deviance from the PCHS/Theatre Code of Conduct will result in disciplinary action by the Theatre Production Staff and/or PCHS Administration. In addition, Theatre programs allow us to be creative and open ourselves to emotions/gestures/traits for character portrayals. Disrespect, negativity or insulting behavior will not be tolerated. Augustinian values should always be maintained.

We plan to continue growing this program, and that would be impossible without your commitment and talent. We are very excited about working with such a talented group.

_____

Signing this document means that you understand and agree to uphold our values and disciplinary rules regarding conduct. ***All students and parents must sign this document in order for students to be able to participate.***

Student signature

I _____ have read this document and understand that I am expected to follow each of the rules included in the PCHS/Theater club code of conduct. I understand that failure to meet the requirements of this club will result in disciplinary action.

Parent signature

I _____, the parent of the above student, have also read and understand the expectations of the PCHS/Theater club code of conduct. I understand that should my son or daughter not follow the expectations; disciplinary action will occur.

This form must be signed and returned to the production staff in order to participate.